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 | ADMINISTRATIVE DIRECTIVE |
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TRANSMITTAL: 90 ADM-5

TO: Commissioners of
 Social Services

DIVISION: Income
 Maintenance

DATE: January 25, 1990

SUBJECT: Claiming Burial Expenses Under the Aid to Dependent Children
 (ADC) Program

SUGGESTED
 DISTRIBUTION:

Income Maintenance Staff
 Burial Resource Staff
 Accounting Staff
 Staff Development Coordinators

CONTACT
 PERSON:

Program: Pat O'Shea
 Bureau of Income Support
 1-800-342-3715, extension 4-9349.

Finance:

Upstate: Irid Gordon
 Bureau of Financial Operations
 Extension 4-7549

Downstate: Marvin Gold
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ATTACHMENTS:

There are no attachments to this ADM.

FILING REFERENCES

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
87 ADM-7		620.3(a) 352.7(m)	SSL 141 SSL 62 SSL 153	PASB XXIII-J	

I. PURPOSE

This directive informs local districts of the addition of a new subdivision (m) to Department Regulation 352.7 which requires that the burial of an ADC applicant/recipient must be claimed as a special need under the ADC Program.

II. BACKGROUND

In the past, reimbursement costs for local charges have been set at 50% State and 50% local. As a result of a regulation change, federal reimbursement is now available for the burial of ADC related individuals.

III. PROGRAM IMPLICATIONS

Claiming of reimbursement costs as a special need under the ADC Program will permit the use of federal as well as State and local funds and thus lessen the financial costs to State and local governments. Reimbursement will be set at 50% federal, 25% State and 25% local.

IV. REQUIRED ACTION

For burials subject to reimbursement in accordance with Department regulation 620.3(a), local districts must claim under the ADC Program as a special need when:

- A. The deceased was in receipt of ADC at the time of death or would have been eligible if he/she had applied.
- B. The deceased was a member of an ADC household but was not receiving ADC cash at the time of death because he/she was sanctioned or was an illegal alien.
- C. The deceased was a single woman (including an illegal alien or sanctioned individual) at least 6 months pregnant.
- D. Because of the death, the deceased's family becomes ADC eligible (e.g., family was previously receiving HR as an intact family).

Note: If the deceased was not an ADC recipient at the time of death, an ADC application must be made on behalf of the deceased per section 350.1 of Department regulations.

V. SYSTEM IMPLICATIONS

BICS

Modifications will be made to BICS to identify burials (Payment Type 85) for Case Types 11 (ADC) and 12 (ADC-U) on the Schedule A, RF-2 Claim of the Case Composite Rolls. In addition, BICS will categorize these expenditures as ADC on the Indirect Payment Category Summary

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Report and will be included as part of the Appropriation Account ADC, A6109.0, on the Indirect Payment abstract.

VI. EFFECTIVE DATE

This directive is effective February 1, 1990 retroactive to October 1, 1989.

Oscar R. Best, Jr.
Deputy Commissioner
Division Income Maintenance